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**TRANSFER OF TITLE OF ASSETS FROM  
THE UNITED NATIONS DEVELOPMENT PROGRAMME  
TO THE GOVERNMENT OF Sudan**

**THIS AGREEMENT** made this 26<sup>th</sup> day of Sep 2021, by and between the United Nations Development Programme (hereinafter referred to as “UNDP”), for the transfer to and the Government of Sudan (hereinafter referred to as the “Government”), accepts full title and ownership of assets as specified in the attached supplies and equipment list, hereto as Annex I at a total cost of USD 12,000.


The assets transferred represent assistance of UNDP to the Government to facilitate the **Promoting Utility Scale Power**, Project Number 00090222 (hereinafter referred to as “Project”), undertaken in Sudan. The transfer of title is limited to the use of such assets solely for the stated purposes of the Project in the manner and place as set out in the Project Document, hereto as Annex II, and subject to further limitations contained therein.

The transfer of such assets must be affected in compliance with UNDP Financial Rules and Regulations, the Procurement Manual, and the Asset Management Guidelines.

**IN WITNESS WHEREOF**, UNDP and the Government, through their duly authorized representatives, have signed this Agreement:

**ACCEPTED:**

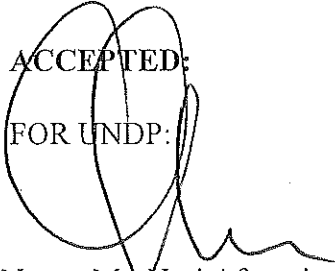
FOR THE GOVERNMENT:

  
Name: Osman Dawelbait  
Title: Acting Undersecretary  
Ministry of Energy and Petroleum

Date: \_\_\_\_\_

**ACCEPTED:**

FOR UNDP:

  
Name: Mr. Yuri Afanasiev  
Title: Resident Representative  
UNDP Sudan

Date: 28/09/2021

**COUNTRY OFFICES REQUEST FOR  
ASSET DISPOSAL (RAD FORM)  
FOR ITEMS with NBV \$5000 & ABOVE  
(see section 1.0 of the CAP User guide)**



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CO-RADC No: \_\_\_\_\_

To be Completed by Submitting Office	
Submitting Country Office: Sudan SDN10	Date of Request: 03/08/2021
Signature of Asset Focal Point: 	Signature of Head of Unit 4/8/2020
Name: Jaafar Elshiekh	Name: Hahan Mutwakil

1. Description (item name/ model/manufac- urer)	Serial Number (Not applicable for furniture)	Atlas Asset ID (Atlas generated number)	Atlas Tag ID (UNDP bar- coded label)	Location (Current location in ATLAS)	Year of Purch- ase	Atlas Purchase Value	Net Book Value of Asset FAIR MARKET VALUE	Dispos. Metho
TOYOTA VEHICLE	104016863	000000004427	000000004427	SDNGCPARK	2008	66,498.73	12,000 USD	Donatic

\* Insert rows if you need more space to list disposal items.

<b>2. Nature of Survey Case:</b> <input type="checkbox"/> Wear/Tear <input type="checkbox"/> Exceed Lifespan/Minimum Standards <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Surplus <input type="checkbox"/> Loss <input type="checkbox"/> Damage <input type="checkbox"/> Theft <input type="checkbox"/> Vehicle Accident <input type="checkbox"/> Inventory Discrepancy <input checked="" type="checkbox"/> Other (Specify) _____	<b>3. Recommended Disposal Method</b> a. <input checked="" type="checkbox"/> Donation b. <input type="checkbox"/> Discard/Recycle c. <input type="checkbox"/> Re-Use of Parts d. <input type="checkbox"/> Trade-in (Estimated Value) USD _____ e. <input type="checkbox"/> Competitive Sale Value USD _____ f. <input type="checkbox"/> Other (Specify) _____	<b>4. Recommended Financial Responsibility</b> <input checked="" type="checkbox"/> UNDP <input type="checkbox"/> Staff Member <input type="checkbox"/> Other (Specify) _____
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**5. Summary of Case:** Ministry of Energy and Mining  
 The vehicle was procured by UNDP and registered as UNDP Assets. Now it is under the custody of the Ministry of Energy and Mining. It had been utilized for implementation of the Wind Energy Project which had been closed. The Ministry of Energy and Mining requested to use this vehicle for the future activities related to the sustainability of the project.

To be Completed by Secretary of CAP/ACP	
Meeting Number:	Date of Meeting:
Case Number:	
6. Recommendation by CAP/ACP:	
Date: _____	Signature and Title:

7. Authorized by RR &/or CPO  
 Date: \_\_\_\_\_ Signature and Title: \_\_\_\_\_

Name: Yuri Afanasiev  
 UNDP Resident Representative

8. Asset has been disposed as per approved disposed method.

Donated (Acknowledge letter is attached.) Date: \_\_\_\_\_

Discard/Recycled ( Certification letter is attached from Vendor) Date: \_\_\_\_\_

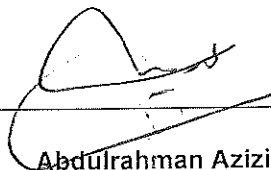
Other (Specify)

Competitive Sale Value USD \_\_\_\_\_ 4. Sale invitation, E-bay quote, Signed sale form and Checks have been forwarded to Treasury Section.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Summary of Disposal:

Date: \_\_\_\_\_

Signature and Title:

  
Abdulrahman Azizi  
Deputy Resident Representative Operations

**POPP LINK**

<https://popp.unep.org/SitePages/POPPSubject.aspx?SB.JID=255&Menu=BusinessUnit>

General

Submission history

Date/Time	Status	Submitted By
14 Sep 2021 15:22:58	RR/Head of BU approved the case	Jos De La Haye
07 Sep 2021 13:14:23	CAP Chairperson forwarded to RR/Head of BU to approve/reject	Omer Elhag
07 Sep 2021 11:25:46	CAP Secretary added recommendation - CAP Chairperson to finalize recommendation	Roweida Mohamed
31 Aug 2021 13:18:56	Requester provided clarifications - CAP to review	Jaafar El Sheikh
31 Aug 2021 13:07:07	CAP Chairperson/CAP Secretary requires clarifications - Requestor to respond	Roweida Mohamed
23 Aug 2021 15:01:54	CAP Secretary assigned to CAP meeting	Roweida Mohamed
23 Aug 2021 12:03:55	Requester submitted to CAP for review	Jaafar El Sheikh
23 Aug 2021 09:29:45	Requester saved as draft	Jaafar El Sheikh

Status

Case ID	Case tag	Status
0000035994	CAP-AD-2021-SDN-RBAS	RR/Head of BU approved the case
<b>Requester</b> Jaafar El Sheikh	<b>Alternate requester</b> Abubaker Ahmed	<b>Other staff members to be notified</b> Nouralla Ahmed

Basic Information

<b>Committee selection</b> CAP	<b>Agency</b>	<b>Track selection</b> Asset Disposal
<b>Selection process</b> Competitive	<b>Type of review</b> Committee	<b>Fast Track Process?</b> No
<b>Region</b> RBAS	<b>Requesting unit</b> Sudan, Republic of the	<b>Head of organizational unit</b> Yuri Afanasiev

Proposed Asset Disposal

<b>Short Description (Title) of Asset Disposal</b> Donation of used Vehicle		
<b>Type of Asset Disposal</b> Donation	<b>Method of Disposal</b>	<b>Proceeds (amount) of proposed disposal (in USD)</b> 12,000
<b>Currency of Payment (if different from USD)</b>		

Buyer(s) or Beneficiary(ies)

Buyer Name	Country Of Origin	Proposed Proceeds(in USD)
Donation	Sudan	12,000

Screening against UN Sanctions and Eligibility

NA

Tax and other regulatory compliance

NA

Has the RAD form been signed?

No

Details of asset disposal (brief scope)

One used Toyota vehicles is to be donated to UNDP counterpart Higher council for environment and Natural resources

#### Project Information

Asset is part of:

Development

Project background

Promoting Utility Scale Power Generation from Wind Energy (00090222) is a GEF funded project, and nationally

executed by the Ministry of Energy and Petroleum. Thematically is under access to clean energy for the poor enhanced. The objective of the project is to reduce greenhouse gas (GHG) emissions by promoting the use of wind energy in Sudan. The project will provide direct technical assistance to the Dongola wind farm and will aid in the replication of experiences from the Dongola wind farm to be applied to the Red Sea wind farms and subsequent wind farms. The project also aims to put in place legislation and a framework to promote private sector involvement in renewable energy in Sudan.

Other relevant Information (Optional)

#### Asset Disposal Process Information

**Provide a Justification for asset disposal**

The mentioned vehicle was procured by UNDP and registered as UNDP assets . Now they are under the custody of the Ministry of Energy and Petroleum . It was utilized for implementation of Promoting Utility Scale Power Generation from Wind Energy which had been closed . the Ministry of Energy and Petroleum requested transfer of this asset to be used in the newly established Wind Turbine Management Unit.

Advertisement Method(s)

Deadline for submission of bids (final date if there were extensions)

Date of expiry of bid

#### Evaluation Process

No. of bids received (inc. late bids)

No. of Late bids received (if any)

Details of evaluation process

Overall Results of Evaluation, include all bids including those deemed technically non-compliant

Main reasons for non-compliance or rejection of bid(s) higher in price than the proposed bidder







## Disposal Value Analysis

The disposal will be through donation to the Ministry of Energy and Petroleum, the NBV of the vehicle have been used to determine the current value of the vehicle.

Also, the transfer of this asset will enable UNDP to close the project financially as requested by the GEF Authority.

Any other information concerning this case

## Attachments

	No.	Document Type	Document Title	Created By	Created Date
	6	Other Documentation (Non-Confidential)	Assets Report	Jaafar El Sheikh	23 Aug 2021 11:58:55
	5	Other Documentation (Non-Confidential)	Market Value	Jaafar El Sheikh	23 Aug 2021 11:58:29
	4	Other Documentation (Non-Confidential)	Note to File	Jaafar El Sheikh	23 Aug 2021 11:57:50
	3	Other Documentation (Non-Confidential)	Request from Partner	Jaafar El Sheikh	23 Aug 2021 11:57:17
	2	RAD form (Signed) (Non-Confidential)	RAD Form	Jaafar El Sheikh	23 Aug 2021 11:56:19
	1	Project and Background Documents (Non-Confidential)	Project Document	Jaafar El Sheikh	23 Aug 2021 11:54:57

## Committee Review Report

<b>Type of review</b>	<b>Meeting No.</b>	<b>Purpose</b>
Committee	2021-0000013901	Donation of used Vehicle

### Case background

CAP reviewed a submission from Sustainable Livelihood Unit to donate (1) project vehicle to Ministry of Energy and Mining , where the vehicle will be disposed by donation at its market value USD 12,000.

### Assessment of Disposal Process

- Requested document: Request for Asset Disposal (RAD) form and has been submitted;
- The vehicle was procured for NIM Project in 2008, Toyota Land cruiser model 2008 for project use and recommended to be donated the to the Ministry of Energy and Mining .

### Assessment of Evaluation Process

The vehicle will be donated to the Ministry of Energy and Mining to the future project activities related to the sustainability of the project.

### Assessment of Disposal Value

Vehicle will be donated to the market value, in line with POPP.

### Assessment of Tax and other regulatory compliance

- The vehicle was exempted from the tax when imported to Sudan.
- The requesting Project will be required to obtain the No Objection Certificate (NOC) from MoFA;
- The requesting Project should make sure removal of all communication equipment, and plate numbers.

### Assessment of Tax and other regulatory compliance

- The requesting project should ensure of obtaining the NOC form MFA before processes of completion of the disposal;
- The requesting Project should ensure proper handover document should be signed between UNDP and the receiving party.
- The requesting Project should remove communication equipment's
- The requesting project should remove of number plates.
- The requesting project should ensure closing all liabilities issues with insurance company to complete the disposal processes.

Screening against UN Sanctions and Eligibility  
 Ministry of Energy and Mining is not Listed.

Overall Quality Rating of Procurement  
 comments  
 Good

Details of Quality Rating

Assessment Criteria	Excellent	Good	Fair	Needs Improvement	Not Applicable
Procurement Process & Evaluation or Justification for Direct Contracting		X			
Value for Money Analysis		X			
Quality Assurance & Risk Assessment			X		
Overall Presentation & Organization of Attachments		X			

Committee's additional comments

Committee's recommendation

Based on the findings and observations, CAP recommend disposal of the assets through donation subject to:

- The requesting project shall obtain No Objection Certificate (NOC) from MoFA to disposal the vehicles through donation;
- The requesting project shall remove of number plates and remove of all the communication equipment.
- The requesting project shall ensure closing all liabilities issues with insurance company to complete the disposal processes.
- The requesting project shall ensure the proper assets transfer document signed by UNDP and donated party.

Chairperson recommends to APPROVE

Chairperson's optional comments

Approver's Decision

Decision: Approved

Approver comments

Case Timeline Tracking

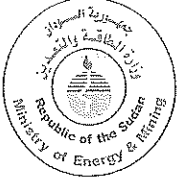
Number of days for bidding	Number of days for evaluation and internal business unit review	Number of days for committee review	Number of days case was at requestor for clarifications or withholding
Issue date of bidding or Deadline for submission is invalid.	Deadline for submission is invalid.	22	0

Clarifications

No.	Question(s)	Answer(s)	Details
1	Please add the disposal value (USD 12,000) to the submission.	Amount added.	Q: Roweida Mohamed on Date 31 Aug 2021 13:06:59

A: Jaafar El Sheikh on  
Date 31 Aug 2021 13:18:28





بسم الله الرحمن الرحيم  
وزارة الطاقة  
Ministry of Energy  
وكيل وزارة الطاقة - قطاع الكهرباء  
Undersecretary of Energy - Power Sector



Date: 7th July, 2022

Ref. MoEM/U.S.P.S/089/2022

Attention: Jos De La Haye  
Deputy Resident Representative Programme  
UNDP, Khartoum Sudan

**Subject: Request for a transfer of Wind Energy Project's Vehicle to the Wind Turbine Management**

Dear Sir;

We would greatly appreciate your approval of our request to transfer vehicle (# 74/850) from Wind Energy Project (00090222), which came to its end, to the newly established Wind Turbine Management Unit which will manage and operate the installed wind Turbine in Dongola-North State.

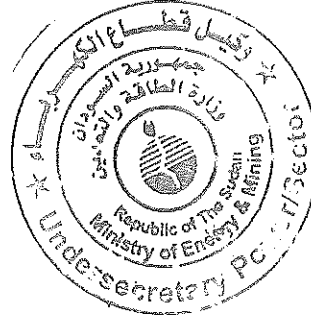
We thank you for your understanding and kind assistance with this matter.

Sincerely Yours

٧/٧  
٢٠٢٢  
*Osman Dawelbiet*  
Osman Dawelbiet

Power Sector Acting Undersecretary

Ministry of Energy



## Note to the File

Ref: Wind Energy Project's Assets  
RE: Assets Transfer to the Government.

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### Background:

Wind Energy Project (00090222) is nationally executed (NIM) by the Ministry of Water Resources, Irrigation and Electricity (the Renewable Energy Directorate). The Project is a GEF Funded Project. UNDP Sudan Procured Vehicle (# 74/850) under TRAC.

### Rationale Behind the Note for File:

The Ministry of Water Resources, Irrigation and Electricity (the Renewable Energy Directorate), requested the transfer of the Vehicle (# 74/850) to be used and utilized by the newly established Wind Turbine Unit under the Renewable Energy Directorate.

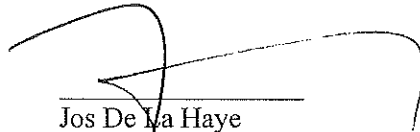
For the sake of maintaining the sustainability of the implemented project (Wind Energy) and the operation of the newly established Wind Turbine we hereby recommend the donation of this vehicle to the concerned IP.



Hana Mutwakil  
Team Leader

Sustainable Livelihoods Unit

Approved By:



Jos De Ma Haye  
Deputy Resident Representative  
(Programme)

Date: 7/7/2021

Date: 7th July 2021

Enclosures:

AM In Service Report  
UN Develo: Page 1

Report ID: UNAM600 Run Time: 29-04-2021 14:04:42  
Business U: SDN10 Country: In Service  
Operating / SDN Department: MTRVA  
Business u: Operating / Asset ID: 000000004427

3

Category: In Service  
Impl Agency Donor: MTRVA  
Profile ID: TOYOTA VEHICLE  
Description: TOYOTA VEHICLE

Project Type:  
Fund Code: 74/850  
TAG Number: 104016863

All  
Project:  
Serial Number: 104016863

Amount >= 0 As of Date: 4/29/2021  
Profile ID: Location: Acquisition Ds In Service Dat Cost,USD Net Book Value Quantity Department Impl Agent Donor Project Fund code  
Model: SDNGCFAR 11/9/2008 11/9/2008 66,498.73 1.47005 001447 00012 00090222 04000

## Abubaker Ahmed

**From:** Hiba El-soufi  
**Sent:** Wednesday, July 28, 2021 4:37 PM  
**To:** Abubaker Ahmed  
**Cc:** Nuha Abdelrahman; Sulafa Hassan; Jaafar El Sheikh; Nouralla Ahmed; Hanan Mutwakil  
**Subject:** RE: Market value of vehicle # 74/850

Dear Abubaker,

The market value of the Toyota, Land Cruiser, 2008 is around USD 12,000.

Best

**\*If travelling to Sudan, note that all transactions are cash based. Credit/ATM or visa cards are not accepted or functional in Sudan.  
\*PLEASE BRING SUFFICIENT CASH IN US DOLLARS TO COVER YOUR STAY HERE.**



**Hiba El-Soufi (PhD),**  
Head of Operations Support Services (OSS) &  
Government Relations and Coordination (GRC)

UNDP CO Compound, Gama'a Avenue  
P.O.Box 913 Khartoum, Sudan  
Tel: +249 (0) 187 1213201  
Mob: +249 (0) 912146700

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**From:** Abubaker Ahmed <abubaker.ahmed@undp.org>  
**Sent:** Wednesday, July 28, 2021 2:53 PM  
**To:** Hiba El-soufi <hiba.el-soufi@undp.org>  
**Cc:** Nuha Abdelrahman <nuha.abdelrahman@undp.org>; Sulafa Hassan <sulafa.hassan@undp.org>; Jaafar El Sheikh <jaafar.elsheikh@undp.org>; Nouralla Ahmed <nouralla.ahmed@undp.org>; Hanan Mutwakil <hanan.mutwakil@undp.org>  
**Subject:** Market value of vehicle # 74/850

Dear Hiba ,

Hope you are OK.

Appreciate if you could support us with the market value of UNDP vehicle # 74/850 find below details :

1. Description (Item name/ model/manufacture)	Serial Number (Not applicable for furniture)	Atlas Asset ID (Atlas generated number)	Atlas Tag ID (UNDP bar-coded label)	Location (Current location in ATLAS)	Year of Purchase
TOYota Vehicle	104016863	000000004427	000000004427	SDNGCPARK	2008

NB: Attached is the RAD form and letter from MOEM

Best,  
Abu

Abubaker Hassan Ahmed  
Admin & Finance Associate  
KOICA Project-RNS  
UNDP Sudan  
House 7, Block 5, Gama'a Avenue  
P.O. Box 913  
Khartoum, Sudan  
Cell:+249 912159951 +249 118769990  
Skype :poka20001

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